



TOWN OF
VICTORIA PARK



Urban Forest Implementation Working Group

Notes – 14 February 2024



WE'RE OPEN
VIC PARK

Table of contents

1 Opening.....3

2 Attendance4

3 Presentations5

 3.2 LSP2 Presentation - Tree Retention on Private Property6

4 Items for discussion7

 4.1 UF Events and Education 2024 Planting Season7

 4.2 Implementation Action Plan Review8

5 General business8

6 Actions from previous meetings.....9

7 Close.....9

1 Opening

Meeting opened: 7:30am

Acknowledgement of country

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaadijtin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

2 Attendance

Attendance

Rowena Skinner
Emma Monk
Nadia D'Hart

Councillors

Cr Peter Devereux
Cr Daniel Minson

ToVP Representatives

Natalie Martin-Goode (Chief Community Planner)
David Doy (Manager Place Planning)
Deniqua Boston (Place Leader (Urban Forest))
Gregor Wilson (Manager Infrastructure Operations)
Penny Fletcher (Parks Technical Officer)
Rachel Guilfoyle (Team Leader Natural Areas)

Meeting secretary

Shelly Woods (Executive Assistant, Chief Community Planner)

Presenters

Jack Hobbs

Observers

Nil

Apologies

Cr Peter Melrosa
Ngaire Howard

3 Presentations

Time	10mins
Presenter	Deniqua Boston
Attachments	1. Project Tracking_ Physical Project List_ Update for IWG Feb 2024 [3.1.1 - 1 page]

Purpose of the item

To inform and update the working group of the program for the UF planting season and yearly activities.

Outcome

Well informed and engaged group.

Strategic outcomes

Nil

Outcome

- Review newly planted trees are requiring more care after being planted, looking to improve installation techniques, increase watering contract, revise species and soil amendments.
- Education for residence to help water newly planted street trees. The process is that social media posts have gone out over the last couple of weeks to water over these long hot dry periods.
- Continuing to educate residents to support newly planted trees with care through summer.
- ND: Rotary Park - along the verge the trees are dead. Is there availability for a water tank?
- Further soil improvement is required at Rotary Park to increase water permeation and retention in the soil.
- The town supplies a bucket wet a soil and information about watering etc. Revising this process to see if there is a better way to engage with the community with new tree care.

Actions

Nil

3.2 LSP2 Presentation - Tree Retention on Private Property

Time	20mins
Presenter	Jack Hobbs
Attachments	Nil

Purpose of the item

Inform the working group on the status of the LPS2 revisions and the approach to addressing tree retention on private property.

Outcome

The working group is well informed of the proposed updates and approach to the LPS2.

Strategic outcomes

Nil

Outcome

Cr M: Advocating to State Government and putting our position forward. LPS statutory weight on protecting trees.

PF: The requirement for an Arborist report to be written into the report.

Actions

Nil

4 Items for discussion

4.1 UF Events and Education 2024 Planting Season

Reporting officer	<i>Deniqua Boston</i>
Origin of request	<i>Program Delivery</i>
Attachments	Nil

Purpose of the item

To discuss the focus events and education activities the group would like to see delivered in the 2024 planting season.

Outcome

The community is engaged in the delivery of the program and influences its development

Discussion points

What is the focus area the working group would like to see developed in our events and education space?

Strategic outcomes

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL2 - Communication and engagement with the community.	

Next steps

Develop events and education calendar with ideas and progress into activities or resources.

Further information

Outcome

Update

Actions

Nil

4.2 Implementation Action Plan Review

Reporting officer	<i>Deniqua Boston</i>
Origin of request	<i>Strategic Action</i>
Attachments	Nil

Purpose of the item

To review the draft Implementation Action Plan document with the group for feedback and input.

Outcome

For the final draft of the document to be revised with final changes ready for the draft to be presented to c-suit.

Discussion points

Are there any actions that require refining or adjusting?

Strategic outcomes

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL2 - Communication and engagement with the community.	

Next steps

Make final edits and have the document drafted for presentation to C-Suit.

Further information

The draft document was sent to the group on 17 Jan 2024.

5 General business

RS: Miyawaki Mini forest funding - Carbon Positive (Millan Primary) - Rowena to follow up.

NH stepping down from her position, will be advertised in March.

Working Group member profiles due early March.

6 Actions from previous meetings

Action	Responsible Officer	Status/Comments
IAP Review	DD + DB	The final draft being collated for C-suit review
Fraser Park Project Proposal	RG	Installation is scheduled in the next 2 weeks
Thank you volunteer plaques to recognize UFS volunteer contribution	Working Group	Workshop to be scheduled for March 2024
79 Oats St. Bus Stop Thank you Project	DB	Costing feasibility will be presented and the future project planning session.
Present UF program delivery methods, goals and challenges.	DB	Look at scheduling a Town tour of the program projects post training on Tuesday to embed council knowledge and the progression of the program delivery.
Bird and Bat Box workshop	UF Events and Education	Rowena to follow Jim and set up a activity planning meeting.

2024 Meeting Schedule – All Meetings and Workshops are held Wednesday at 7:30am

Date	Meeting Type	Presence
13 March	Workshop - Thank you volunteer	In person
10 April	Meeting	In person
08 May	Workshop – if required	In person
12 June	Meeting	Online

7 Close

The meeting closed at 8.39am